**MINUTES OF REGULAR BOARD MEETING OF**

**THE CLARK COUNTY RECYCLING DISTRICT APRIL 18, 2018**

The Meeting of the Clark County Recycling District was held in the Clark County Commissioner’s Meeting Room, Clark County Government Building, Jeffersonville, Indiana, on April 18, 2018 at 5:30 p.m.

The Meeting is called to order by Board President, Jack Coffman.

Roll call was conducted: The following Board Members were present: Jack Coffman, Connie Sellers, Jennifer Voignier, Steve Doherty and Lisa Gill. Also present: Debby McGrath, Jake Elder and Jeff Cox. Those not present, Mike Moore and Bryan Glover.

Thereafter, Motion for approval of the March minutes was made by Lisa Gill and seconded by Connie Sellers. 4 - 0 - 1

Thereafter, Board President Jack Coffman, recognizes Controller, Jeff Cox. Jeff advised the Board on the claims for April that were paid in the amount of $88,619.30. Motion to pay claims was made by Lisa Gill and seconded by Connie Sellers 5-0. Jeff also advised the Board of the upcoming deadline for PERF. He will send the board data to review for next board meeting.

Thereafter, Board President Jack Coffman asked for Attorney Report. Jake advised the Board, Clarksville executed their portion of local agreement.

Thereafter, Board President, Jack Coffman, ask for New and Old Business: None presented.

Thereafter, Board President, Jack Coffman recognized Director Debby McGrath.

* 1. Debby reported the sale of the 96 gal. recycling container is going well.
  2. Curbside recycling mailer to be sent out on Friday, April 20; Letter to the Editor regarding recycling to be in newspaper soon; and Earth Day presentations are on going.
  3. Discussion on 112 Industrial Way Site held. A motion was made by Lisa Gill to rescind the Motion to extend PacVan rental contract for one year, seconded by Connie Sellers. 5-0
  4. Motion to extend PacVan rental to six (6) months was made by Lisa Gill and seconded by Connie Sellers. 5-0
  5. Debby submitted a proposal for Interlocal Agreement between CCRD and the Clark County Highway Department to assist with renovation of Industrial Way warehouse office space and parking lot. Discussion was held. A motion was made by Connie Sellers to approve the proposed Interlocal Agreement and seconded by Lisa Gill. 5-0

Debby introduced Mr. Scott Hannah, from Heritage Engineering LLC. Presentation was held on Industrial Way site plan/parking lot, with discussion.

Debby summarized CCRD Renovation (Industrial Way):

Goal: to improve site as place of business and increase recycle participation.

**Budget Summary**:

Parking Lot Paving

Proposed fee for Heritage Phase 1-3 Services: $18,000

Concrete Material: $10,000-$12,000

Steel Rebar: $2,000

Subtotal: $30,000-$32,000

Warehouse Offices

Materials: $10,000-$12,000

HVAC: $2,000

Electrical: $3,000

Subtotal: $15,000-$17,000

Other Site Renovations:

Security Cameras: $1,995

Exterior Lighting (Warehouse/Parking Lot): $7,800

Exterior Signage (Front): $1,849

Fencing: $10,423

Subtotal: $22,067

TOTAL (parking lot, warehouse, other): $67,067 - $71,067

Highway Department would receive CCRD equipment for project coordination of warehouse and parking lot renovation through proposed Interlocal Agreement.

A motion was made to enter into an agreement with Heritage Engineering, LLC, and undertake site improvements by Jennifer Voignier and seconded by Lisa Gill. 5-0

Motion to adjourn was made by Steve Doherty and seconded by Connie Sellers. Meeting adjourned at 6:40 pm.

Next Board Meeting May 23, 2018

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Board President